



**REGISTRATION**

You must be a registered member of the parish in order to enroll in the Parish School of Religion or a sacramental program. If you are not a parishioner, written permission from your current pastor is required.

When you register, please complete a Family Registration Form and a Parent Witness Statement. The Individual Form is for students new to the program and to update information.

- **Family Registration Form:** Please list all children who will be attending the Religious Education Program.  
*(Kindergarten – Grade 8)*
- **Individual Registration Form:** Please complete this form for any child that is new to our program or if any information has changed from last year.

Please complete the enclosed registration forms and return by mail to the address on the above heading. The \$10.00 charged as a registration fee is waived if the registration paperwork, book fee, and tuition are in the Religious Education Office by June 30<sup>th</sup>, 2019.

**BOOK & SUPPLY FEES:** \$35.00 per child  
**REGISTRATION** \$10.00 per child (waived if registration received before July 1)

**TUITION: DUE BY AUGUST 1st**

One Child .....	\$130.00
Two Children .....	\$185.00
Three Children or more .....	\$240.00

**ADDITIONAL CHARGES**

Out of Parish Fee - with letter from current pastor..... \$50.00

**PAYMENT**

In June, please include complete nonrefundable registration/supply fee with the registration forms. In August, please submit complete tuition payment. Make checks payable to Incarnate Word Parish. If these fees are a financial burden, please contact Fr. Schroeder, Laura Flanagan (DRE), or Andrea Brockmann.

### **BAPTISMAL CERTIFICATE**

If your child was not baptized at Incarnate Word Parish, it is essential that you provide a Baptismal Certificate for each child entering the program for the **first** time.

### **SACRAMENTAL PROGRAM**

Because the sacraments are vital to our religious growth and development as a Christian, please be extremely careful in filling out the information concerning the sacraments on the Individual Registration Form. If your child has not received the sacraments he/she should have, **please** contact the Director of Religious Education at 314 576-5366 ext. 26. Thank you for your continued support and participation in our religious education program. If we can be of help to you in any way, please let us know.

### **FAMILY LIFE PROGRAM**

The Catholic Church urges parents and educators to ensure that a family life program is in place in all-sound Religious Education Programs. Archbishop Burke approved a text for use in our Diocese called *God's Own Making*. We will use this text at Incarnate Word Parish. The program is specified for grades 4-8. It consists of three lessons. The fifth grade level deals with some of the physical aspects of God's gift of human sexuality. For our 8<sup>th</sup> graders, they will participate in a respect life program called *Right Start*. This is a curriculum offered by the Archdiocesan Pro-Life office with the goal of introducing the students to the basic life issues that are central to our Catholic faith.

### **PARENT WITNESS STATEMENT**

The Parent Witness Statement indicates your interest, as your child's primary educator, to support the religious education program as it is stated. This statement must be signed each year before your child/children will be admitted to the program.

### **PARENT VOLUNTEER FORM**

The parents of our Parish School of Religion are asked to donate their time and talent to the program as well as their treasure. Parents are the primary religious educators of our children. They form a partnership with the PSR Catechists to enrich the understanding of the teachings and values of our faith. Therefore, we would like to invite you to take part in its success by filling out the Parent Volunteer Section. Please feel free to add your suggestions or comments.

### **MEDIA AUTHORIZATION**

The Media Authorization form is provided by the Archdiocese. There are several levels of authorization from which you may select.



Incarnate Word

# Parish School of Religion

2019 – 2020

## FAMILY REGISTRATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Father's Name \_\_\_\_\_ Father's Work Phone (\_\_\_\_) \_\_\_\_\_

Father's Cell (\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Mother's Name \_\_\_\_\_ Mother's Work Phone (\_\_\_\_) \_\_\_\_\_

Mother's Cell (\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Is your family registered in the parish? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, where are you registered? \_\_\_\_\_

CHILD'S NAME <i>(list all children in PSR)</i>	AGE	GRADE	NEW?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**BOOK & SUPPLY FEES:** \$35.00 per child

**REGISTRATION FEE** \$10.00 (waived if book & supply fee and tuition are paid by **June 30, 2019**)

### TUITION

One Child	\$130.00
Two Children	\$185.00
Three or More Children	\$240.00

(FOR OFFICE USE ONLY)

Registration Amount Paid	_____	Date Paid	_____
Book & Supply Paid	_____	Date Paid	_____
Tuition Amount Paid	_____	Date Paid	_____

**TOTAL PAID** \_\_\_\_\_

**EMERGENCY INFORMATION**

Date \_\_\_\_\_

In case of a serious accident or serious illness, I request the school contact me. I hereby authorize the school to call the physician indicated below and to follow his instructions. If it is impossible to contact the physician, the school may make the appropriate arrangements for the care of my child.

\_\_\_\_\_  
*Signature of parent or guardian*

Physician's Name \_\_\_\_\_

Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Home / Exchange \_\_\_\_\_

Hospital \_\_\_\_\_

*Name two neighbors or relatives who will assume temporary care of your child if you cannot be reached.*

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

*Do any of your children receive any Special Services at their school or after hours?*

No \_\_\_\_ Yes \_\_\_\_ *Explain below:*

(CHILD)

\_\_\_\_\_  
(CHILD)

*PLEASE NOTE THAT MY CHILD HAS SPECIAL MEDICAL NEEDS OR IS ON THESE MEDICATIONS:*

(CHILD)

\_\_\_\_\_  
(CHILD)



**Incarnate Word**

# Parish School of Religion

**2019 – 2020**

**INDIVIDUAL STUDENT**

**REGISTRATION FORM**

*Only to be filled out for new kindergarten through eighth grade PSR students or if information has changed*

Child's Name \_\_\_\_\_  
*Last First Middle*

Date of Birth \_\_\_\_\_ Place of birth \_\_\_\_\_

Full Time School Entering in September \_\_\_\_\_ Grade \_\_\_\_\_ Sex \_\_\_\_\_

Has your child previously attended religious education classes?

Yes \_\_\_\_\_ No \_\_\_\_\_ How many years of instruction? \_\_\_\_\_

Where? \_\_\_\_\_

### **FAMILY DATA**

Father \_\_\_\_\_  
*Last First*

Mother \_\_\_\_\_  
*Maiden First*

Religion \_\_\_\_\_

Religion \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Status \_\_\_\_\_

Status \_\_\_\_\_

*(Married, Separated, Divorced, Remarried, Widowed)*

Step-Father \_\_\_\_\_  
*Last First*

Step-Mother \_\_\_\_\_  
*Last First*

Religion \_\_\_\_\_

Religion \_\_\_\_\_

Is there any health/educational/family information you would like to share with us about your child?

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## STUDENT SACRAMENTAL INFORMATION

Baptism                      Yes \_\_\_\_\_                      No \_\_\_\_\_                      Date \_\_\_\_\_

Church \_\_\_\_\_

Address \_\_\_\_\_                      City & Zip Code \_\_\_\_\_

**PLEASE PRESENT A COPY OF STUDENT  
BAPTISMAL CERTIFICATE WITH REGISTRATION.**

First Communion                      Yes \_\_\_\_\_                      No \_\_\_\_\_                      Date \_\_\_\_\_

Church \_\_\_\_\_

Address \_\_\_\_\_                      City & Zip Code \_\_\_\_\_

Reconciliation                      Yes \_\_\_\_\_                      No \_\_\_\_\_                      Date \_\_\_\_\_

Church \_\_\_\_\_

Address \_\_\_\_\_                      City & Zip Code \_\_\_\_\_

Confirmation                      Yes \_\_\_\_\_                      No \_\_\_\_\_                      Date \_\_\_\_\_

Church \_\_\_\_\_

Address \_\_\_\_\_                      City & Zip Code \_\_\_\_\_

## INCARNATE WORD PARISH SCHOOL OF RELIGION

### PARENT WITNESS STATEMENT

*Please read carefully, pray a bit, and sign to indicate your agreement to adhere to this Parent Witness Statement.*

As a parent, I am aware that my child's first and foremost religious instruction comes from the home and that my own attitudes, actions, values, and beliefs greatly contribute to his/her growth in faith. Further, I realize that I can give witness to my child by participating in the Sunday Mass celebration, taking an active part in parish life, and speaking and praying often of my faith at home, thereby demonstrating the beauty of living the faith.

By enrolling my child(ren) \_\_\_\_\_  
in Incarnate Word Parish School of Religion, I am expressing my willingness to cooperate with the administration and my child's Catechist in their efforts to nurture his/her faith development. I understand that my specific responsibilities include those relating to the following policies:

- **Participation at Mass** – Some of what the students learn centers around our celebration at Mass, which is the greatest offering of our faith. Participating in Mass with your children on Sundays and Holy Days reinforces what the catechists are teaching as well as spiritually enriches your children to be more open to what they hear in class.
- **Attendance at Class** - Because religion classes meet only once weekly, two absences require that the child make up lessons according to the Catechist's requirements in order to proceed to the next class level. This is especially critical during sacramental preparation years.
- **Behavior** - Cooperation and respect in the classroom are vital to a successfully formative environment. Consistent behavioral problems that cannot be resolved may result in the child's temporary exclusion from the communal sessions of our program. Parent conference with the catechist, Director of Religious Education (DRE), and/or pastor may also be indicated. It is understood that if the child must be excluded from class, the DRE will make every effort to assist the parents in the religious education of the child at home.
- **Assignments** - The child's assignments frequently extend to interaction within the family setting. Parental interest and support are necessary components of the child's successfully completing these assignments and understanding the richness of the faith behind them.
- **Sacramental Preparation** - Because continual faith development includes certain understanding of specific elements of that faith and a readiness to participate in the church's sacramental life, a child will not be accepted into the sacramental program (Reconciliation, Eucharist and Confirmation) without concurrent participation in general religious formation.  
**At least one parent must attend the meeting provided to give parents an overview of the program in place.**
- **Human Sexuality Program** – Education in Human Sexuality is a component of the Religious Education Program at Incarnate Word Parish. At least one parent must attend any meetings provided to give parents an overview of the program in place.

I support these policies and desire to cooperate in my child's religious education at Incarnate Word Parish School of Religion.

*Please sign and return with your registration form.*

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_



**Incarnate Word**  
**Parish School of Religion**

**VOLUNTEER FORM**

Name (*Print*) \_\_\_\_\_

Phone \_\_\_\_\_

The following is a list of wonderful opportunities for you to volunteer at Incarnate Word's Parish School of Religion. Our PSR program is truly blessed to have so many eager and willing parents who donate their time and talents with our hundreds of students. If you can give of your time and talent to help in the classroom or with a special project, please indicate this below.

- CATECHIST** – Teach a grade weekly through the school year, with lesson plans and activities!
  - *If you are not confident in your ability to teach full-time right now, consider volunteering as a catechist's aide and seeing how class can run!*
- CATECHIST AIDE** – Help the catechist with his/her class on a regular basis.
- SPECIAL NEEDS AIDE** – Give individual aid and mentoring in class to a student who has special instructional needs.
- HALL MONITOR** – Ensure safety in the classroom hallways; will be scheduled in regular intervals.
- CATECHIST SUBSTITUTE** – Teach a class when a catechist cannot make it or is sick.
- CATECHIST HELPER** – Volunteer to help the catechist with a special project or craft.
- SACRAMENTAL PREP** – Assist with special instruction for new students who have not previously received the sacraments.

COMMENTS

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ARCHDIOCESE OF ST. LOUIS  
Office of Communications and Planning  
**MEDIA AUTHORIZATION**

**Introduction**

For marketing and publicity purposes, there may be times when the school/parish/archdiocese wishes to use your and/or your child(ren)'s image, name, recording, or academic work in various media for marketing and/or publicity purposes. As parent, you may choose the appropriate level(s) of authorization. For your convenience, this one form covers all members of your family at the same school.

**Levels of Authorization**

**Parish/School:** I grant permission to use my or my child's image, name, recording, or academic work in communications that include, but are not limited to, parish bulletin, school newsletter, student newspaper, admission videos, parish/school website and social media.

Yes  No

**Archdiocese of St. Louis:** I grant permission to use my or my child's image, name, recording, or academic work in communications that include, but are not limited to, archstl.org, *St. Louis Review*, *Catholic St. Louis* magazine, archdiocesan social media, *The e-Vangelizer* (newsletter published by the Catholic Education Office) and any publication(s) by agencies administered by the Archdiocese of St. Louis.

Yes  No

**Sponsoring Organizations:** I grant permission to use my or my child's image, name, recording, or academic work in websites, videos, and publications created by independent foundations and corporations that support Catholic education but are not legally connected to the Archdiocese of St. Louis, including, but not limited to, Today and Tomorrow Educational Foundation, Roman Catholic Foundation of Eastern Missouri, Access Academies, English Tutoring Project, and United Way.

Yes  No

**Secular media outlets:** I grant permission to use my or my child's image, name, recording, or academic work in secular media communications including, but not limited to, print, radio, TV and internet (Examples: St. Louis Post-Dispatch, KMOX radio, and KSDK-TV). and *Catholic Family Magazine*)

Yes  No

**Family Authorization** *(Please print clearly.)*

Family Name:
Phone:
Email:
School Name:
Parish Affiliation (if applicable):
Parent 1 Name:
Parent 2 Name:

Child(ren)'s Name(s):	Grade:	Age:

Parent/Legal Guardian Signature:	Date:
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